

Winchester Cemetery Trustees
Minutes
July 27, 2021

~~Draft~~
accepted 8/31 - 821

Present: H. Parkhurst, chairman; Valerie Cole; Brenden Hubbard; Sexton, Sherry Willard.

The meeting was called to order at the Evergreen Cemetery at 6:05 p.m. by Chairman Parkhurst.

The clerk's report from the previous meeting was accepted as read.

Sexton's report:

- Some new uniforms have been purchased.
- Regarding tree removal: The town took down a tree that was dead. Nichols will take down trees at South Parish beginning on Wednesday. Joe Smith will come with his Harley Rake to get roots out. He will charge \$750. He put in new trees and mulched them. We are awaiting planting of serviceberry and holly. The town will take out a Red Ribbon tree on Richmond Rd. ~~Nichols Tree has removed trees from South Parish~~
- Riprap will be installed along the front of Richmond Road to help with water collection.
- More mulch is needed.
- Jay Roy has lent a 200 gallon watering tank for the cemetery to use until the fall. He has finished removing trees per his agreement.
- Fence repair will be discussed under new business.
- Fencing ~~has been~~ ^{will be} installed in front of the porta-potty and more painting ^{has been} completed in the new addition.
- Waiting for completion of electrical work.
- The Select Board has authorized the payment of six hours to the cemetery workers for their work during Covid. They also authorized a 2% raise for the workers under their hire.
- Sherry's raise will be discussed under new business.
- Four burials took place in the last month and three lots were sold.
- 12 new lots have been added in section L.
- It was moved and seconded that this report be accepted. The motion passed 3-0.

Old Business:

- Brenden brought up the fact that we did not vote to approve the installation of new trees on the Richmond Road side of the cemetery. Henry and Valerie unknowingly signed the purchase order without this requirement. We had had two bids and Joe Smith's was the lower one. The money to purchase the trees came from the trust fund. Brendan will check with Amy and Mike Coope to determine how best to fix this error.

- An Open House was again discussed. Various possibilities were brought forth. It was decided that Henry would contact the Sentinel about the possibility of doing story on the cemetery. Maybe a Monadnock Highlight column on Sherry.

New Business:

- Sherry's raise was discussed. All town workers received a 2% raise this year. It was moved and seconded that Sherry also receive a 2% raise in salary **This motion passed 3-0.** Upon further discussion, it was decided to check with the select board to determine how large an increase department heads had received. Brendon will find out. The matter will be discussed again at our next meeting.
- Brenden has some rough sawn lumber he would donate for use in the cemetery. It could be used for fence repair but painting it is difficult. More information is needed.

There were no visitors and no new communication.

The next meeting will be at the cemetery on August 31, 2021 at 6:00 pm.

Respectfully submitted,

Valerie Cole, Clerk

It was moved and seconded that \$750 be allowed to pay Joe Smith for his work removing tree roots. **The motion passed, 2-0.** This motion was voted on after the close of the meeting. Valerie Cole had already left; she was contacted by phone and agreed with his decision. **The vote then became 3-0.**

Henry A. T. Fairbanks
Ch